

Correcting pay dates and National Insurance errors



Introduction

When PK Group took over, the client faced two primary issues. Firstly, the previous payroll agents had set up an incorrect pay date. Secondly, the National Insurance calculation basis was incorrect for both the employees and directors under the payroll scheme.

What actions were taken?

We adjusted their pay date to the correct one in compliance with Real Time Information (RTI) legislation and sent a letter to HMRC explaining the historical issue. Additionally, we implemented manual National Insurance calculations to ensure accurate contributions for all employees and directors, in accordance with HMRC guidelines.

The outcome

As a result of our actions, the likelihood of the client facing fines, penalties, or estimated charges was significantly reduced. Additionally, we ensured that the client's payroll scheme was fully compliant with HMRC and RTI legislation.

Get in touch

At PK Group, we ensure that our service is tailored to your specific business needs. We provide a regular point of contact to allow for familiarity of procedure and ability to offer a high quality level of service.

Arrange a call to speak to one of our payroll team via the following:

e: welcome@pkgroup.co.uk | t: +44 (0) 20 8334 9953 | w: pkgroup.co.uk/payroll